Position Announcement – 2019 CAFNR Summer Welcome Peer Counselor

The Office of Academic Programs is recruiting students earning a degree in the College of Agriculture, Food & Natural Resources to serve as 2019 Summer Welcome Peer Counselors. The successful candidates will possess the following traits:

- Positive attitude
- Highly organized
- Self-motivated
- Role model

- Professional demeanor
- Strong communication skills
- Confident team leader
- Able to work independently

We are looking for individuals who are able to communicate enthusiastically the strengths of CAFNR to new students and their families. Applicants with both great communication and computer skills, including experience with Excel, will have an advantage. Applicants should also be comfortable helping students register for classes using myZou.

Peer Counselors will also serve as counselors for the Life Sciences Quest (LSQ) for high school students following the conclusion of summer welcome. This 5 day-long (July 21-25) summer academy requires living in the residence halls and facilitating group discussions. Housing and meals will be covered during this time.

Benefits:
As a CAFNR Summer Welcome Peer Counselor, you will:

- Have fun helping new students and their families learn and become excited about Mizzou, CAFNR and their major.
- Learn more about campus and CAFNR.
- Meet and work closely with our wonderful team of faculty and advisors.
- Develop and enhance skills that employers value including leadership, organization, problem solving, and written and oral communication skills.

Peer counselors will be compensated and this position could potentially be used as internship credit through your major (check with your advisor first).

Responsibilities:

- Must be available to work at least 40 hours per week through June and July; exact start date will be negotiated (but will be no earlier than May 29). A few hours of job introduction and training in mid- or late April, to be determined around your schedule, will also be required.
  - Four Sunday afternoon sessions, plus the full day of July 21, are required.
  - You will be compensated with overtime for hours worked beyond 40/week.
  - Enrollment in summer courses will only be possible if they are 100% online.
- Welcome and host students and their families during CAFNR orientation, advising sessions and LSQ.
- Organize materials to be provided to incoming students and their parents during CAFNR orientation.
- Co-facilitate an interactive program designed to introduce incoming students and their families to CAFNR.
- Plan and communicate the daily advising schedule to advisors.
- Help students learn to navigate myZou, Schedule Planner, and register for classes.
- Track and compile end-of-summer data report sent to CAFNR leadership.
- Miscellaneous duties as assigned to support activities associated with the Office of Academic Programs.
2019 CAFNR Summer Welcome Peer Counselor

Application, Resume & References due by 5:00 p.m. on Friday, March 8th

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Please answer the following questions.

What have you enjoyed most about your experience in CAFNR?

If you had to describe CAFNR in three words, what would they be? Why?

What do you think is your greatest strength that will allow you to be successful in the roles of Summer Welcome Peer Counselor and Life Sciences Quest Counselor?

Please include the following information with your application:

- Current Resume
- Three (3) references (name and email) including one faculty member in CAFNR that we may contact.

Please send all information to CAFNRAdvising@missouri.edu or drop off in the Office of Academic Programs, 2-64 Agriculture Bldg before 5:00 p.m. on Friday, March 8th. If selected, we will follow up to schedule an interview and short presentation during the week of March 18th. Questions? Please contact Megan McCauley, mcccauleym@missouri.edu.